



## Becoming a CDM co-ordinator under CDM 2007

07,08,09 February 2012	London	12,13,14 June 2012	Leeds
14,15,16 February 2012	Birmingham	26,27,28 June 2012	London
28,29 Feb, 1 March 2012	Manchester	03,04,05 July 2012	Bristol
06,07,08 March 2012	Bristol	04,05,06 September 2012	Bristol
27,28,29 March 2012	Leeds	18,19,20 September 2012	London
24,25,26 April 2012	London	16,17,18 October 2012	Leeds
01,02,03 May 2012	Manchester	06,07,08 November 2012	Birmingham
22,23,24 May 2012	Birmingham	13,14,15 November 2012	London
29,30,31 May 2012	Glasgow	04,05,06 December 2012	Manchester
		11,12,13 December 2012	Glasgow

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### COURSE BACKGROUND

This **3 DAY COURSE** is designed to benefit those with professional and managerial construction experience in understanding what is required of the CDM co-ordinator and how this may be effectively achieved. It will also detail the responsibilities placed on others involved in the design and management of construction projects, including the client. The CDM co-ordinator can be regarded as the 'client's friend', whose responsibilities include assisting the client in discharging his responsibilities.

The course will include workshop sessions during which delegates will be able to carry out syndicate exercises, putting into practice the issues discussed on the course. A comprehensive work book will be provided for use on the course and for future reference. On previous courses delegates have reflected the full spectrum of organisations operating within the construction and allied industries.

### SPEAKERS' PANEL

The speaker for each course will be from a panel of **Peter Andrews, Paul Gray and David Jordan**

### OVERVIEW

#### CDM Regulations 2007

- Part 1: Application and interpretation
- Part 2: General management duties which apply to construction projects
- Part 3: Additional duties where project is notifiable
- Part 4: Duties relating to health and safety on construction sites

#### The CDM co-ordinator

- Who is or can be the CDM co-ordinator?
- Overview of the role, relationship with client, designers & contractors
- Professional Indemnity Insurance
- What are the requirements regarding competence and resources?

### **CDM co-ordinator duties**

- Concept and feasibility stage
- During design
- During construction

### **Safe systems of work**

- Risk analysis
- Design and planning for safe construction, operation, maintenance and demolition

### **Pre construction information**

- Typical information, who would provide it, who would require it?

### **The construction phase plan**

- Typical contents
- Assessing its adequacy
- Revisions resulting from design changes

### **The health and safety file**

- Contents
- Function
- Practical use
- Management

### **Risk assessment**

- The general principles of risk assessment
- Identifying and categorising hazard and risk
- Ways of avoiding, reducing or controlling risk
- Practical exercise

### **Method statements**

- The value of a method statement
- The preparation of a method statement
- Practical exercise

### **CDM exercise**

- A role playing exercise where the delegates are required to address the responsibilities of each duty holder for a project provided

## NOTES

- The courses are designed for limited numbers to ensure that there is ample time for discussion, exercise and case study sessions
- Delegates are advised that it will be helpful to bring a copy of the ACoP "Managing Health and Safety in Construction" L144 with them (available as a free download from HSE website)

### Institution of Construction Safety

This course is approved by the ICS, which provides a membership and accreditation scheme for CDM Co-ordinators, for further information please enquire with the ICS on [www.instcs.org](http://www.instcs.org).

### Association for Project Safety

This course, though not accredited, is recognised as part qualification by the APS, who provide a similar service and publish details on their website [www.associationforprojectsafety.co.uk](http://www.associationforprojectsafety.co.uk) outlining the route by which it is possible to qualify to sit their membership examination.

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## The cost of a place on this course is £640 plus VAT

*(Discounts are available if booking multiple course places – please call 0845 3133 414 for details)*

For more information, and how to book, please see our website [www.constructionstudycentre.co.uk](http://www.constructionstudycentre.co.uk) or call on 0845 3133 414

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